1. Main objectives:

- To test the indicator set and data collection tools to see if it is relevant and effective
- Lessons learnt before the next step.

2. Time and place:

Time: July 30th – August 2nd, 2013

Place: Lam Dong province, Di Linh district, Bao Thuan commune and Lac Duong district, Dak Sar commune

3. Detail plan:

<table>
<thead>
<tr>
<th>Date</th>
<th>Activities</th>
<th>Participants</th>
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<tbody>
<tr>
<td>Morning</td>
<td>Two teams leaving for Di Linh and Lac Duong.</td>
<td>Team in Di Linh include: A. Luong (Provincial FPD) + Thao (UNDP) + Thang (CORENARM) + Brel (Bao Thuan commune Vice chairman) + Tham (Provincial Fund for Forest protection) + commune forest protection officer.</td>
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<tr>
<td>30/7</td>
<td>Work with District People’s Committee (DPC), introduce the team and content of the field testing</td>
<td>Thành viên nhóm Lạc Dương: Nam (Provincial FPD) + Dũng (CORENARM) + Q. Toan (District Ethnicity office) + Trung (Dran Protection Forest Management Board) + Sư (Gung Re Commune’s</td>
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<td></td>
<td>Work with District Forest Protection Unit</td>
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<td></td>
<td>Team work on detail plan and interview method.</td>
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<td></td>
<td>Team leaders to contact village leaders to arrange schedule for household interview and group interview the next day.</td>
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</tr>
<tr>
<td>Date</td>
<td>Activity</td>
<td>Team Composition</td>
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</tbody>
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| Afternoon 30/7 | Work at commune. Split in two small teams in each commune:  
+ **Team 1:** interview key informants at commune level  
+ **Team 2:** collect data by filling in the tabular  
Team work, share experience from the first working day | Team 1: 4 members  
Team 2: 4 members |
| Evening 30/7 |                                                                 |                  |
| Morning 31/7 | - Split in 2 teams  
+ **Team 1:** Household interview.  
+ **Team 2:** further work on tabular | Go to villages |
| Afternoon 31/7 | • Household interview  
• Group interview  
• Team meeting |                  |
| Morning 1/8 | Each team meets and discusses results and sharing experience from the field testing.  
- Main results from the field testing  
- Individual report from each team member on the field testing activities.  
- Discussion about lesson learnt.  
- Recommendation on editing the tabular and | Members of the two teams |
<table>
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</tr>
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</table>
| Afternoon 1/8 | Meeting the whole team:  
- Presentation on results and lesson learnt from each team.  
- Suggest changes in the existing tabular and questionnaire from each team  
- Discussion among all team members  
- Finalize the indicator set and tools for data collection. |
| 2/8   | - Briefing Lam Dong Department of Agriculture and Rural Development.  
- Technical group work on content and format of the field testing report.  
- Meeting with Provincial FPD to discuss data entering and archiving. |

Lam Dong DARD, FPD, UNDP, CORENARM