Sustainable Natural Resource Management Project  
(Employer: KOKUSAI KOGYO CO., LTD.)

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<tr>
<th>Job Title:</th>
<th>Technical Coordinator for PRAP (national)</th>
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<tr>
<td>Date:</td>
<td>2016/04/28</td>
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Job Description:

Responsibilities:
The Technical Coordinator for PRAP will be responsible for coordinating the technical issues related to the KKC’s component for the Project, particularly with regards to the development of Provincial REDD+ Action Plan (PRAP) for Hoa Binh, Son La and Lai Chau, and revision of PRAP for Dien Bien. Supplementary support to the development of PRAP for T.T.Hue which is currently underway, is also expected.

In close coordination and consultation with the Japanese advisors and other project team members (KKC team), the Technical Coordinator for PRAP will undertake the following specific duties:

- Act as focal point for KKC to communicate and coordinate inputs and advisory from KKC on Component 2, particularly with regards to the PRAP development/revision and implementation to the PMU and PPMUs;
- Ensure KKC’s activities under Component 2, particularly on provincial REDD+ planning (i.e. development/revision of PRAPs) and implementation for the four Northwest provinces and TT-Hue province are aligned with the overall national REDD+ framework and other related guidance of the government;
- Identify the capacity gaps of the four Northwest provinces on planning and implementing their PRAPs, and provide recommendations on how to address such gaps. This may include acting as a facilitator or capacity building sessions;
- Review the guidance of the Government (i.e. PRAP Guideline, No. 5414/QD-BNN-TCLN, 2015/12/25) and other technical materials related to PRAP, provide recommendations on the approaches and steps for development of PRAPs for Hoa Binh, Son La and Lai Chau (and supplementary support to the development of PRAP for T.T.Hue), and play a facilitative role to ensure the drafting process will complete on time;
- In addition to the above, review the PRAP of Dien Bien (approved in May 2014), provide recommendations on the approaches and steps for its revision, and play a facilitative role to ensure the drafting process will complete on time;
- Also review the development process and contents of PRAP for the FCPF Carbon Fund (developed as a part of the full proposal to the Carbon Fund) of TT-Hue Province, and reflect good practices into the work for the four Northwest provinces;
- Facilitation and support to development/revision of the PRAPs might be outsourced to a local consultant team(s). In such case the Technical Coordinator for PRAP should provide facilitative role to the outsourced work, monitor the progress, and recommend affirmative actions if any issues are foreseen;
- Through close coordination particularly with the project officers of the four provinces (to be recruited), monitor the progress and outputs of PRAP development and implementation;
- Liaise and coordinate with other development partners working on REDD+, particularly with regards to provincial REDD+ planning and implementation process;
- Accompany the experts to field trips outside of Hanoi (day trip, overnight trip), providing interpretation and arrangements required;
- Perform other duties related to the position as required by the Employer.

Job Location: Hanoi, Vietnam.  
May include frequent travel to the Northwest provinces, and several travels to TT-Hue

Joining Date: May - June, 2016 (negotiable)
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<tr>
<th><strong>Employment Type:</strong></th>
<th>Full-time 12 months contract with possibility of extension</th>
<th><strong>Monthly Salary Range:</strong></th>
<th>Negotiable with an indicative remuneration package according to the UN-EU Cost Norms (2015).</th>
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<td><strong>Supervision</strong></td>
<td>The Technical Coordinator for PRAP will work under the supervision of the Team Leader or the Deputy Team Leader (and under the instructions of other project experts as appropriate).</td>
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<td><strong>Expected outputs</strong></td>
<td>Development of PRAPs for the three Northwest provinces (Hoa Binh, Son La, Lai Chau) and TT-Hue facilitated. Revision of PRAP for Dien Bien facilitated. Capacity of the targeted provinces on PRAP planning and implementation enhanced.</td>
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**Skills:**

- Qualifications:
  - At least 8 years working experience in forestry sector in Vietnam, preferably for ODA projects;
  - Good and demonstrative knowledge on technical and institutional issues related to Agriculture and Rural Development sector and REDD+ of Vietnam;
  - Good administrative skills, knowledge of administrative procedures of the Government;
  - Appropriate English language skills, both spoken and written.
  - Good organizational and team management capacity;
  - Good practical computer skills in common office software programs (Windows, Microsoft Words, Microsoft Excel, Power-point, email and internet);
  - Working experience with JICA or other development agencies, especially in the field of forestry, agriculture, environmental management would be an asset;

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<th><strong>Years of Experience:</strong></th>
<th>Minimum 8 years of professional experiences in the related field</th>
<th><strong>Education:</strong></th>
<th>Masters degree in forestry, natural resources management or related;</th>
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**Please Send Application by email to:**

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<tr>
<th><strong>Name:</strong></th>
<th>Shogo TAI Nguyen Thi Hue</th>
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<td><strong>Address:</strong></td>
<td>1710, 17F, DMC Tower, 535 Kim Ma Str, Ngoc Khanh Ward, Ba Dinh Dist, Hanoi</td>
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**Project website:**

For the project background and other information: